



Cherwell

DISTRICT COUNCIL
NORTH OXFORDSHIRE

**Summary of the decisions taken at the meeting
of the Executive held on Monday 10 June 2024**

1. Date of publication of this summary: Tuesday 11 June 2024
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): Item 10: Notification of Urgent Action as the report is notifying of a decision made under urgency provisions
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Monday 17 June 2024
4. Notes:-
 - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website (www.cherwell.gov.uk) or from Democratic Services);
 - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
 - (c) Call-in can be requested by any five non-executive members of the Council.
 - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
 - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Shiraz Sheikh
Monitoring Officer**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Agenda Item 6 Application for the Designation of a Neighbourhood Area for the Parish of Heyford Park</p> <p>Report of Assistant Director Planning and Development</p> <p>Recommendations</p> <p>The Executive resolves:</p> <p>1.1 To designate the Parish of Heyford Park as a Neighbourhood Area.</p> <p>1.2 To determine that the Neighbourhood Area should not be designated as a business area under Section 61(H) of the Town and Country Planning Act 1990 (as</p>	<p>Resolved</p> <p>(1) That the Parish of Heyford Park be designated as a Neighbourhood Area.</p> <p>(2) That it be determined that the Neighbourhood Area should not be designated as a business area under Section 61(H) of the Town and Country Planning Act 1990 (as amended).</p> <p>(3) That the existing designated Mid Cherwell Neighbourhood Area boundary be amended to exclude Heyford Park parish, as shown</p>	<p>The area application for the designation of a Neighbourhood Area for the parish of Heyford Park has been made in accordance with Neighbourhood Planning Regulations and section 61G of the Town and Country Planning Act (as amended). As such a designation would result in the need to amend the boundary of an existing designated neighbourhood area, namely Mid Cherwell, the Council has had to consider the desirability of making such an amendment. After reviewing all the representations received, and acknowledging that the Mid Cherwell Neighbourhood Plan cannot proceed without the consent of Heyford Park PC, it is considered desirable to amend the Mid Cherwell</p>	<p>There are no grounds to refuse the application. The application has been made in accordance with the regulations and subject to consultation. Moreover, such a refusal will prevent the preparation of neighbourhood plans for the parish and the wider Mid Cherwell area.</p>	<p>None</p>

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<p>amended).</p> <p>1.3 To amend the existing designated Mid Cherwell Neighbourhood Area boundary to exclude Heyford Park parish, as shown in Appendix 4 to this report.</p>	<p>in the map in the Annex to the Minutes (as set out in the Minute Book).</p>	<p>Neighbourhood area boundary by removing Heyford Park parish from it. The creation of two separate neighbourhood areas will allow both communities to progress neighbourhood plans.</p>		
<p>Agenda Item 7 Performance, Risk and Finance Monitoring Report End of year 2023 - 2024</p> <p>Report of Assistant Director of Finance (Section 151 Officer) and Assistant Director – Customer Focus, Shona Ware</p> <p>Recommendations</p> <p>The Executive resolves:</p> <p>1.1 To consider and note</p>	<p>Resolved</p> <p>(1) That the council’s performance, risk and outturn for the financial year ended 31 March 2024 be noted.</p> <p>(2) That the use of reserve requests set out at Appendix 5 to the report be approved.</p> <p>(3) That the reserves</p>	<p>This report provides a summary of the council’s delivery against its business plan priorities including its, risk, and financial positions for the 2023/24 financial year.</p>	<p>Option 1: This report summarises the council’s performance, risk and financial positions for the 2023/2024 financial year, therefore there are no alternative options to consider.</p>	<p>None</p>

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<p>the contents of the council's performance, risk and outturn for the financial year ended 31 March 2024.</p> <p>1.2 To approve the use of reserve requests held within Appendix 5.</p> <p>1.3 To note the reserves movements made under the S151's delegated powers as part of the audit of prior years' statement of accounts at Appendix 5.</p> <p>1.4 To approve the reprofiled capital budget described in Appendix 1, including corresponding financing from capital reserves, and adjust the 2024/25 capital programme</p>	<p>movements made under the S151's delegated powers as part of the audit of prior years' statement of accounts be noted.</p> <p>(4) That the reprofiled capital budget described in Appendix 1, including corresponding financing from capital reserves, be approved and the 2024/25 capital programme be adjusted accordingly.</p> <p>(5) That outturn for 2023/2024, which is a balanced position after a contribution to reserves of £4.461m, be noted.</p> <p>(6) That the use of</p>			

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<p>accordingly.</p> <p>1.5 To note outturn for 2023/2024 which is a balanced position after a contribution to reserves of £4.461m.</p> <p>1.6 To approve the use of £0.285m of the Commercial Risk element of Policy Contingency to mitigate the delay in forecast lettings for some properties within 2023/24.</p>	<p>£0.285m of the Commercial Risk element of Policy Contingency to mitigate the delay in forecast lettings for some properties within 2023/24 be approved.</p>			
<p>Agenda Item 8 Oxfordshire Councils Charter</p> <p>Report of Assistant Director Law and Governance</p>	<p>Resolved</p> <p>(1) That the Oxfordshire Councils Charter be endorsed and it be agreed that Cherwell District Council</p>	<p>Endorsement of the Charter will be an additional assurance to Cherwell parishes that CDC remains committed to communicating and working collaboratively with them. It will encourage</p>	<p>Option 1: Develop a CDC/Parishes charter as an alternative to the Oxfordshire Councils Charter. This is not recommended because at the earliest stages of</p>	<p>None</p>

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<p>Recommendations</p> <p>The Executive resolves:</p> <p>1.1 To endorse the Oxfordshire Councils Charter and agree that Cherwell District Council become a signatory to it.</p> <p>1.2 To instruct Officers to bring a follow-up report in July 2025 assessing the impact of the charter.</p>	<p>become a signatory to it.</p> <p>(2) That Officers be instructed to bring a follow-up report in July 2025 assessing the impact of the charter.</p>	<p>Cherwell parishes to become signatories and adopt the Charter principles. The Cherwell Parish Liaison Meeting is a demonstration of CDC's commitment to the charter principles.</p>	<p>Charter development CDC was the prime mover in securing partnership involvement of the district and city councils on the Oxfordshire Charter.</p> <p>Option 2: Propose substantial pre-launch changes to the content of the Oxfordshire Councils Charter. This is not recommended because the Charter principles were developed through an extensive consultation process.</p>	
<p>Agenda Item 9 Appointments to Partnerships, Outside Bodies, Member Champions and Shareholder Committee 2024/2025</p>	<p>Resolved</p> <p>(1) That appointments to partnerships, outside bodies, the Shareholder Committee, Member</p>	<p>It is proposed that representatives are appointed to Partnerships, Outside Bodies and as Member Champions as set out at Appendix 1 to the report to ensure that the</p>	<p>Option 1: Not to appoint representatives to outside bodies, partnerships and as Member Champions. This is not recommended as the internal working groups would be</p>	<p>None</p>

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<p>Report of Assistant Director Law and Governance</p> <p>Recommendations</p> <p>The Executive resolves:</p> <p>1.1 To make appointments to partnerships, outside bodies, the Shareholder Committee, Member Champions and advisory groups for the 2024/2025 municipal year as set out in Appendix 1 to this report.</p> <p>1.2 To delegate authority to the Assistant Director Law and Governance, in consultation with the Leader of the Council, to appoint Members to any outstanding</p>	<p>Champions and advisory groups for the 2024/2025 municipal year be made as set out at Appendix 1 to this report.</p> <p>(2) That authority be delegated to the Assistant Director Law and Governance, in consultation with the Leader of the Council, to appoint Members to any outstanding vacancies and make changes to appointments, including new appointments, as may be required for the 2024/2025 Municipal Year.</p> <p>(3) That appointed Members be reminded</p>	<p>Council is represented and maintains links with partnerships and outside bodies.</p> <p>Delegation to the Assistant Director Law and Governance, in consultation with the Leader provides flexibility for the remainder of the Municipal Year to appoint to any outstanding vacancies, or if amendments are required to any appointments, and ensures they are made in a timely manner.</p>	<p>ineffective and the Council would not be represented on these outside bodies and could miss valuable information and opportunities.</p>	

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<p>vacancies and make changes to appointments, including new appointments, as may be required for the 2024/2025 Municipal Year.</p> <p>1.3 To remind appointed members to update their Register of Interests as may be required, to reflect these appointments.</p>	<p>to update their Register of Interests as may be required, to reflect these appointments.</p>			
<p>Agenda Item 10 Notification of Urgent Item - Making of the Deddington Neighbourhood Plan</p> <p>Report of Assistant Director Planning and Development</p> <p>Recommendations</p>	<p>Resolved</p> <p>(1) That the referendum result of 2 May 2024 where 93% of those who voted were in favour of the Deddington Neighbourhood Plan, which is above the</p>	<p>In line with the constitution, this report is informing Executive of a decision that was taken by the Corporate Director – Communities under urgency powers.</p>	<p>A formal decision was required to be made. There was no known breach or incompatibility with, any EU or human rights obligations. The Council had no options or alternatives to making the Plan.</p>	<p>None</p>

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<p>The Executive resolves:</p> <p>1.1 To note the referendum result of 2 May 2024 where 93% of those who voted were in favour of the Deddington Neighbourhood Plan, which is above the required 50%.</p> <p>1.2 To note the urgent decision taken by the Corporate Director Communities (Appendix 1).</p>	<p>required 50%, be noted.</p> <p>(2) That the urgent decision taken by the Corporate Director Communities to recommend to Council that the Plan “be made” be noted.</p>			
<p>Agenda Item 13 Cherwell District Council Microsoft Enterprise Licensing Agreement</p> <p>Exempt report of Head of Digital and Innovation</p>	<p>Resolved</p> <p>(1) As set out in the exempt decisions.</p>	<p>As set out in the exempt decisions.</p>	<p>As set out in the exempt decisions.</p>	<p>None</p>

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<p>Agenda Item 14 Letting of Unit 5 at Castle Quay 2</p> <p>Exempt report of Assistant Director Property</p>	<p>Resolved</p> <p>(1) As set out in the exempt decisions.</p> <p>(2) As set out in the exempt decisions.</p> <p>(3) As set out in the exempt decisions.</p>	<p>As set out in the exempt decisions.</p>	<p>As set out in the exempt decisions.</p>	<p>None</p>